

COMMISSION ON ACCREDITATION FOR CORRECTIONS
STANDARDS COMPLIANCE REACCREDITATION AUDIT

Arkansas Department of Corrections (ARDOC)
Training Academy (ARDOC)
England, Arkansas

March 15-16, 2018

VISITING COMMITTEE MEMBERS

Paul S Hastmann, Chairperson
ACA Auditor

Laura Tafoya
ACA Auditor

A. Introduction

The audit of the Arkansas Correctional Training Academy [CTA], England, Arkansas was conducted on March 15-16, 2018, by the following team: Paul S. Hastmann, Chairperson; Laura Lafoya, Member.

B. Facility Demographics

Rated Capacity: NA
Actual Population: NA
Average Daily Population for the last 12 months: NA
Average Length of Stay: NA
Security/Custody Level: NA
Age Range of Offenders: NA
Gender: NA
Full-Time Staff: 12
4-Administrative/Support, 8-Program, 0-Security, -Other

There are no part-time staff, only guest instructors, usually from within the agency. Of the full-time personnel, ½ are female and two are minorities. The Training Director has the rank of Major, the Training Supervisors have the rank of Captain and the Training Instructors have the rank of Lieutenant. The Training Academy is under the Agency Assistant Director of Administrative Services who reports to the Director of the Arkansas Department of Correction [ADC]. On the days of the audit there were no staff vacancies.

C. Facility Description

The mission of the ADC is to provide public safety by carrying out the mandates of the court, provide a safe and humane environment for staff and inmates, strengthen the work ethic through teaching of good habits, and provide opportunities for staff and inmates to improve spiritually, mentally and physically.

The mission of the CTA is to instill knowledge and confidence to employees during pre-service and in-service training, providing them with a solid foundation to build a career in the ADC.

The Training Academy moved to its' current location and became operational on 4/1/2014. The move provided more than double the space from the two previous academy sites. Formerly, the location was owned by the England School District and operated as a middle school. At some point it was abandoned and remained vacant for a number of years. With the assistance of several state legislators and the then governor, \$500,000 was allocated for its purchase and renovation. The agency used inmate labor to help off-set the cost to the taxpayers and transformed it into a professional, state of the art academy.

The complex, named the Willis H. Sargent Training Academy after one of the former Training Directors, sits on 5.27 acres of land on the outskirts of the town of England and is comprised on three mostly concrete and metal buildings connected by covered walkways. The structures known as the Education Building, Auditorium and Gymnasium consist of about 31,000 square feet of space. Also, located on the grounds are four dorms incorporated into two trailer-like structures, a trailer used for director's housing and a storage shed.

The Education Building comprises a total of 14,000 square feet and has 5 classrooms along with a conference/meeting room which can also be used to train cadets. The space for training varies in size and can accommodate from 35-80 students. These spaces are located off the single main corridor as is a computer lab with 30-student and one instructor station containing current computer systems used for classroom instruction as well as for on line training programs. There are two conference rooms, known as the Director's Conference Room and the larger Barnes Hall. These rooms are utilized for meetings, private training exercises and as an employee lounge area. Within the former is a small self-contained library and a staff lavatory. The main office for the Director and an administrative assistant are located in the center of the building while offices for the Basic and In-Service Training Instructors are situated at opposite ends of the main corridor. Large restrooms for staff/trainees are located in the middle of the corridor as well.

The Auditorium consists of about 4500 square feet and contains a trainee breakroom/dining area where students may use the vending machines, refrigerators and microwave. This space is also open in the evenings for use by the residential students to watch TV and lounge. The main section of the structure is utilized for graduation ceremonies in inclement weather large meetings and significant events, like accreditation exit conferences.

The Gymnasium contains 12,400 square feet of space and primarily serves multiple purposes. Within this area is the Uniform/Badge Issuance Office and an adjacent uniform storage area. There are nearby dressing and fitting rooms. The gym proper is used for physical training and defensive tactics. Located within are men's and women's locker rooms with lavatories, showers changing areas and lockers.

A large paved area adjacent to these buildings is used for roll call and morning inspection of the cadets. This space is also utilized for training in chemical agents as a decontamination line is mounted to the exterior wall of the gym.

The Director's Trailer is located immediately next to the paved area. It contains two bedrooms, a bath and a living area. It permits the Director to provide 24-hour on-site supervision of the area. Adjacent are two large trailer structures divided into two dorms each. Two dorms are for males and a like number for female trainees who are staying overnight. Each dorm has fifteen beds, two toilets, two wash basins and two showers and a small living area. They also have an iron and ironing board for student use.

They are for students who live over 50 miles from the training site and are designated according to a priority listing. There are 3 additional trailers, capable of housing 6 persons each, near the Maximum-Security Unit. These are used for overflow housing needs and to house staff trainers who require housing during in-service training programs.

A stand-alone shed provides storage space for chemicals and miscellaneous items requiring secure storage.

A small parking lot is located in front of the Education Building for staff and visitors and a large parking lot is located near the Auditorium, primarily for student parking. The main buildings are connected by covered sidewalks.

D. Pre-Audit Meeting

The team met at the hotel in Pine Bluff, Arkansas the day before the site visit to briefly discuss the information provided by the Association staff and the officials from Arkansas Correctional Training Academy.

The chairperson divided standards into the following groups:

Standards # 1-CTA-1A-01 to 1-CTA-2D-03 to Paul Hastmann, Chairperson

Standards # 1-CTA-3A-01 to 1-CTA-3F-04 to Laura Lafoya, Member

E. The Audit Process

1. Transportation

The team was escorted to and from the hotel and the academy by Sandra Kennedy, Agency ACA Coordinator, on both days of the audit arriving on day one at 7:50 AM and leaving at 3:50 PM and on day two arriving at 8:35 AM and departing at 12:30 PM.

2. Entrance Interview

The audit team immediately proceeded to the large conference room where a sumptuous breakfast was provided for all attendees inclusive of academy personnel and staff from the nearby HQ. While eating, the team expressed the appreciation of the Association for the opportunity to be involved with Arkansas Correctional Training Academy in the accreditation process.

The formal entry meeting was then held from 8:15-8:35 AM.

The following persons were in attendance:

Dale Reed, Chief Deputy Director, Institutions

Mark Cashion, Assistant Director, Administrative Services
Dexter Payne, Deputy Director, Institutions
Randy Callas, Training Academy Director
Larry Cyr, Training Academy Supervisor
Latisha Davis, Training Academy Supervisor
Amanda Pasley, Law Enforcement Training Instructor
Mark Norris, Law Enforcement Training Instructor
David Farrier, Law Enforcement Training Instructor
Kathleen Lowery, Law Enforcement Training Instructor
Bryant Dallas, Law Enforcement Training Instructor
Martha Lacy, Law Enforcement Training Instructor
Sarah Apel, Administrative Specialist II
Sandra Kennedy, Agency ACA Coordinator
Linda Gibson, Agency Fire and Safety Coordinator
Solomon Graves, Agency Public Information Officer

It was explained that the goal of the visiting team was to be as helpful and non-intrusive as possible during the conduct of the audit. Therefore, on-going classes would only be disturbed with permission of the academy staff and only briefly to introduce the team and to arrange for follow up trainee interviews. The role of the designated ‘Scribe’ was explained as well. The team presented their correctional backgrounds and accreditation experience and asked all attendees to introduce themselves. The chairperson emphasized the goals of accreditation toward the efficiency and effectiveness of correctional systems throughout the United States. The audit schedule was also discussed at this time, which was to include all parts of the academy and grounds.

3. Facility Tour

The team toured the entire academy from 8:45 AM to 10:20 PM. The chairperson had previously toured the firing range on the grounds of the Maximum-Security Unit on 3/13/18 while performing that audit. The following persons accompanied the team on the tour and responded to the team's questions concerning facility operations:

Randy Callas, Training Academy Director
Amanda Pasley, Law Enforcement Training Instructor/ACA Facility Specialist
Linda Gibson, Agency Fire/Safety Coordinator
Larry Cyr, Training Academy Supervisor
Sandra Kennedy, Agency Accreditation Coordinator

Facility notices were posted throughout the academy and all academy personnel, several trainees and even some of the inmate workers were generally aware of the team's purpose and presence.

4. Conditions of Confinement/Quality of Life

During the tour, the team evaluated the conditions of confinement at the academy. The following narrative description of the relevant programmatic services and functional areas summarizes the findings regarding the quality of life.

Security:

There are no security personnel specifically assigned to the academy though all training staff are experienced and qualified security personnel themselves. Entrance is gained through an outside glass door into a small vestibule. Further access into the building proper is controlled by an administrative assistant who inquires through a sliding window as to the visitor's purpose, takes a picture ID and produces an official numbered pass. Only then are persons permitted to enter. There are two cameras, one at each of the main entrances into the education building which have taping capability and are monitored by the administrative assistant. The doors can be locked and access is by staff key swipe from the outside and push bar from the inside. All the other academy structures require a key. The academy uses a mini-14 and 12 gauge-shotgun capable of using only dummy rounds for classroom training purposes. In addition, security equipment, secured in a staff office in metal lockers, including camera equipment, bolt cutters, OC spray, batons, handcuffs and tasers is available for training purposes as well and is regularly accounted for by issue/return records and daily inventories. There are 32 sets of keys located in the administrative office main key box. Twelve sets, one for each academy staff person, are assigned as take-home keys. There are issue/return records and daily inventories. There are three vehicles assigned to the academy, two vans and one car.

Environmental Conditions:

All buildings are climate controlled and the team felt quite comfortable inside the various structures with proper temperature and air circulation controls. The noise level, despite the large class sizes, was appropriate to a learning environment. Lighting was more than adequate throughout. There was no evidence of nor complaints about vermin and pests from staff or trainees/cadets. Potable water is provided by the nearby town of England. It was obvious that preventative maintenance is routinely practiced with no issues observed. These services are provided by staff from the Maximum-Security Unit as are grounds keeping duties. There is an emergency generator on the grounds which is routinely tested. Chemicals are stored in an outdoor storage shed away from the main structures. SDS sheets were present as was an eye wash station and items were controlled as to access, issue and inventory. A suggestion was offered to better keep track of actual amounts versus just container counts. The bottles of cleaning liquids for the sanitation closets are filled by staff only in this area and returned when needing replenishment.

Sanitation:

While the exterior of the buildings is relatively unimposing, the interior showed considerable attention to routine maintenance and sanitation. The inmate workers are primarily responsible for the cleanliness of the buildings and take great pride in keeping it up, according to established housekeeping protocols. While the exterior reflects minimal landscaping like some flowers at the entrance, it nonetheless is well kept and free of excess clutter or debris. The lavatories were all spotless, well stocked with needed items and the fixtures were all operational. The common areas like corridors, gym and auditorium all exhibited continuous attention to order and appropriate sanitary standards. Much of the facility reflected a fresh coat of paint which further enhanced the overall appearance. The classrooms were well furnished and equipped, well lit and spacious providing an excellent learning environment. The staff offices were likewise well equipped/furnished and open and airy, while also exhibiting a personalized touch with decorations like pictures and plaques. The walls in virtually every non-classroom area were replete with graduating class pictures/mementos as well as historical depictions of the Arkansas Department of Corrections operations and structures. The parking lots for staff, visitors and trainees were ample and appropriate to the need. The trailer housing units for students who meet the required criteria for consideration, while “spartan”, were clean, orderly and appropriately furnished. The inmate workers ensure that there is no trash build up as it is routinely collected and removed from the buildings.

Fire Safety:

The academy buildings have 10 pull fire alarm stations, posted evacuation routes, lit exits signs, unobstructed exit routes and 67 smoke detectors, but no sprinkler system. Eighteen fire extinguishers are strategically placed throughout the structures and all were fully charged and regularly inspected. Smoking is not permitted in the buildings or on the grounds, only the trainee/staff cars in the parking lots. The responding fire agency is less than ½ mile away. There is one fire hydrant on the grounds which is routinely checked and tested. The State Fire Marshall conducts an annual fire safety assessment and the most recent one indicated no deficiencies. Fire safety inspections are regularly performed by academy staff and routine fire drills are conducted. Training staff, inmate workers and trainees/cadets were aware of their required response to fire emergencies.

Food Service:

The Training Academy does not provide food service for trainees. There are restaurants in the nearby town of England or cadets/trainees may use the several vending machines in the auditorium area or bring their meals and utilize the microwave and 3 refrigerators available for their use. There is also an ice machine provided. There is a breakroom with tables and chairs to facilitate meals.

In this general area are kitchen equipment and cooking space available for when the building was a public school, however, it is not currently operational. Staff have the same option as the students when it comes to meals.

Medical Care:

There are no medical staff on grounds. In case of injury, there is a sealed first aid kit in the main corridor as well as an AED, which is routinely checked for operability. All training staff are trained in CPR/first aid as well as in the use of the AED. The local volunteer fire department is only ½ mile away and can be contacted via 911 in case of emergency. Otherwise, there is a contract with a nurse injury hotline to address non-life-threatening issues.

Recreation:

The academy has a large gymnasium as expected of a previously used public school with locker rooms for males and females inclusive of lavatories, showers and lockers. This area even has a large bleacher section. This area is also equipped with mats to facilitate physical training and defensive tactics classes for cadets/trainees. It is the location for graduation exercises during the colder months. The area may be used by residential cadets for physical activity. The auditorium has a common area with two large screen TVs with DISH network and space for leisure time activities, which residential students may use up to 10:00 PM. after training classes have concluded for the day.

Religious Programming:

Trainees/cadets/staff may attend services in their local communities on weekends when classes are not held and inmate workers may do likewise at their sending institution. Religious Programming is taught by an agency chaplain in the last week of BCOT as part of the established curriculum. Otherwise there are no religious services on grounds.

Offender Work Programs:

The academy has 4 inmate workers assigned from the nearby Tucker Unit to handle basic sanitation services and grounds clean up to include keeping the staff/trainee lavatories clean and stocked with appropriate supplies. In addition, they maintain the cleanliness of the corridor floors, classrooms and other areas used to operate the facility. In addition, once weekly, they provide sanitation services to the cadet trailers under staff supervision. They do not receive inmate pay or diminution credits. Their compensation is the freedom to be outside institutional confinement five days a week from about 7:30 AM to 4:00 PM. Inmate workers from the Maximum-Security Unit perform grass cutting and other landscaping tasks as needed.

Academic and Vocational Education:

At the time of the audit, there were two classes in session in the Basic Correctional Officer Training [BCOT] program. One was in week one with 50 students and one in week four with 56 students. The previous Friday 53 trainees from 19 separate entities had graduated in a formal service with an impressive program of speeches and awards in front of family and friends. It was stated that a new entry level class begins about once every three weeks in an on-going effort to fill the several officer vacancies throughout the ADC. It was mentioned by the Director that last year 956 persons graduated from the BCOT. A small % does not show for their class after personnel selection and few miss 3 or more classes during the session. For those that do, they are allowed to re-cycle only once. For those that do not pass certain subjects, they have 6 months to successfully make it up.

The CTA provides state of the art training programs to ADC employees, volunteers and contractors in accordance with the ACA requirements. The curricula are developed and coordinated by Training Academy Instructors and Unit Trainers and supported by staff within the ADC who have completed the 40 hour Train the Trainers class.

The BCOT is designed to introduce new correctional employees to the field and profession of corrections through standardized basic training at a central location. This training must be successfully completed before beginning duty at their work location. The core curriculum is comprised of 240 hours of instruction, primarily in security and safety related topics, but also inclusive of other subjects including but not limited to: standards of conduct/code of ethics, offender rights/employee liability, report writing, sexual harassment, interpersonal communication skills, inmate grievances, cultural awareness, PREA, suicide prevention, inmate disciplinary process, unit management and ACA accreditation. Each student is given a Training Academy Basic Training Cadet Manual which is inclusive of rules and regulations, some policies and procedures and training exercises. Courses are both lecture and hands on practical exercises allowing for students to practice what they have learned. Trainees/cadets spend 4 weeks in the classroom setting of the CTA and 2 weeks [week 2 and 5] at their work location for on the job training and one week after graduation at their unit in critical post training. The trainees are supervised at their unit by Unit Training Supervisors and field training officers. This considerable effort of OJT is to hopefully address the concern of losing graduates soon after beginning the job assignment by giving them a “taste” of reality before committing to the career. Part of the BCOT curriculum is unarmed self-defense, PPCT, training in chemical agents and firearms training. Live round firearms training is held at the firing range nearest their work unit.

In-Service Training includes a diverse array of courses to meet the needs of correctional employees of all ranks and disciplines as well as to prepare qualified instructors to deliver training to staff at the unit/facility level. The subjects include but are not limited to: Computer training, Specialty training such as that for ERT/SORT units, Individual and Professional Development courses and Instructor training. Courses are offered at the CTA as well as at the units.

The CTA also coordinates on line training programs. The ADC partners with Relias Learning to provide this level of instruction. The learning management system is entitled eCADEMY. Employees are allowed to earn 30 hours of training annually via this system. There are over 500 classes available in this system, most of which are accredited by ACA.

Excellent records/data/statistics are maintained and made part of an annual report sent to the ADC Director. In 2017, 2313 employees received training at the CTA and 43,371 at the unit level and 68,317 training hours were earned via eCADEMY. Nineteen BCOT classes were held with a total of 956 graduates.

Social Services:

Trainees/cadets have the opportunity to contact the designated Employee Assistance Program, if applicable to their status.

Visitation:

Those trainees living on campus go home on weekends so visitors are not allowed. Inmate workers are also not permitted to have visitors except at their sending facility.

Library Services:

There is a well-stocked library room in the education building for staff/trainee use with books, videos and a computer available with on line courses addressing a number of topics including safety and security, medical and mental health information for correctional staff, workplace issues etc.

Laundry:

The auditorium has a small laundry area with one washer and dryer, which is open from 4:30-7:00 PM daily for students to use at no charge. In the gymnasium area there is another washer/dryer used primarily to wash rags/mop heads.

F. Examination of Records

Following the academy tour, the team proceeded to the small conference room to review the automated accreditation files and evaluate compliance levels of the policies and procedures. The documentation files were so complete, current, accurate and informative as to render decision-making relatively easy and without the need to seek much clarification or additional materials. The automated files were quite user friendly. The academy provided reference materials within the room and had provided a helpful welcome book prior to arriving at the site. Staff involved in accreditation preparation remained readily available to address any needs and to escort the team to other areas as requested. These same staff provided the chairperson valuable materials to assist in drafting a comprehensive VCR prior to and post the on-site visit. The academy has no notices of non-compliance with local, state, or federal laws or regulations.

1. Litigation

Over the last three years, the academy had no consent decrees, class action lawsuits or adverse judgments.

2. Significant Incidents/Outcome Measures

The training academy audit does not require the submission of Outcome Measures nor a Significant Incident Report, however, it ought be noted that, since the last audit, there have been no critical or otherwise significant issues of concern.

3. Departmental Visits

Team members revisited the following departments to review conditions relating to departmental policy and operations:

Agency HQ Staff:

Sandra Kennedy, Agency Accreditation Coordinator
Linda Gibson, Agency Fire and Safety Coordinator

Academy Support Staff:

Sarah Apel, Administrative Assistant II
Traci Massery, Administrative Assistant II
David Ruff, Inventory Control Manager

Training Director/Administrator:

Randy Callas

Training Supervisory Staff:

Larry Cyr, Training Instructor Supervisor for Basic Training [BCOT]
Latisha Davis, Training Instructor Supervisor for In-Service Training

Training Staff:

Bryant Dallas, Instructor [BCOT]
David Farrier, Instructor [BCOT]
Martha Lacey, Instructor [BCOT]
Mark Norris, Instructor [In-Service]
Kathleen Lowery, Instructor [In-Service]
Amanda Pasley, Instructor [In-Service] and ACA Facility Specialist

4. Shifts

The normal business hours are Monday-Friday from 7:30 AM to 5:00 PM. The team was present on site on day one of the audit from 7:50 AM- 3:50 PM and day two from 8:35 AM to 12:30 PM. During this time period, the team toured the entire facility, observed the two academy classes in session, interviewed all inmate workers, all staff and several detainees and observed the process of the first week class getting their initial uniform allowance.

5. Status of Previously Noncompliant Standards/Plans of Action

The team reviewed the status of standards from the previous audit and found that there were no non-compliant findings, for which a waiver was not granted.

G. Interviews

During the course of the audit, team members met with both staff and offenders to verify observations and/or to clarify questions concerning facility operations.

1. Offender Interviews

The Chairperson interviewed all four inmate workers assigned to the academy in a private group setting on the afternoon of the first day of the audit. They were extremely pleased about the opportunity to perform their tasks in such a positive environment. They appreciated that both the academy staff and trainees/cadets treated them with respect and seemed to acknowledge the value of their contribution to the overall appearance of the facility and grounds. All felt that the work provided them with “real world” skills which they hoped to translate to free society upon release. It goes without saying that they liked the fact that they got out of the housing unit each day and were given responsibilities, which they take seriously and for which they take pride. They expressed no real issues or concerns.

2. Staff Interviews

The team interviewed all 12-staff assigned to the academy and found them all to be truly dedicated to the mission to prepare new hires for their assignments in the field and to ensure that in-service training meets the continuing education needs of current personnel at all levels. All the training instructors are very experienced in corrections in general and most have an extensive background in training/education. The interviewees appreciated the opportunity to work in such a positive environment and felt job satisfaction in seeing their efforts rewarded by cadet success in the academy and post-graduation. The academy staff acknowledged that the small group is tight-knit and gets along well as a team. The atmosphere was one of a family which takes pride in their role in the system. Overall, morale seemed high and they generally appreciated the support of the agency leadership for training and staff development. There were no stated issues or concerns.

The team also took the opportunity to interview a number of trainees/cadets on an individual basis as well as in small groups when they took established breaks from the classroom. Those in the week 1 class really had little to offer since they were only just beginning the program. However, they did mention the absence of food service which required them to purchase meals off site or bring them each day. In addition, they stated that the requirement to purchase boots and other items as well as to spend their own money to have agency patches sewn on their shirts etc. was a burden, especially for persons previously unemployed, not having received their first check and generally having limited financial resources. This was shared with the Training Director who indicated he continues to have a dialogue with the agency administration about the possibility of using the existing kitchen space and equipment left over from the facility's days as a public school. In addition, he stated he is working to see if the provider/vendor of the patches/shirts will agree to sew them on prior to delivery. The week 1 cadets also mentioned that they were looking forward to the OJT portion of the curriculum as well as the firearms/physical aspects of the program. The week 4 class participants had very positive comments about the materials covered to date as well as the instructors. The cadets mentioned that the trainers seemed enthusiastic and sincere in their desire for the students to succeed. Overall, the subjects presented were interesting and generally kept their attention. They recognized the value of the policies/procedures aspects but enjoyed the more physical sections of the curriculum like defensive tactics. They acknowledged that the study tools, like crossword puzzles, and study groups are helpful in ensuring success on examinations. Those residing in the trailers indicated that the living quarters were not particularly spacious but they made the best of it since often commutes were prohibitive as to time and cost of gas. In fact, some cadets indicated they wish there was more housing unit space to accommodate them. Overall, the students seemed sincere in their desire to work in the public safety field to "make a difference", "serve the community" and have a steady job.

H. Exit Discussion

The formal exit interview was held in the auditorium from 11:30 AM to 12:10 PM with the Training Academy Director and 38 staff/trainees in attendance, several of whom had also been present at the formal entrance interview the day before. There was only a brief executive out-briefing prior to the above gathering. However, at the conclusion of the first day's activities, the team provided an out-briefing from 3:35- 3:45 PM with key staff to share tour observations, interview remarks from staff, trainees and inmate workers, the status of the compliance review up to that point and the schedule for the next day's activities.

The following persons were also in attendance:

Rory Griffin, Assistant Director
David Ruff, Inventory Control Specialist
Traci Massey, Administrative Specialist II
Patrice Hunter, CCS Staff- Maximum Security Unit
Erica Johnson, Director of Nursing -Maximum Security Unit
Faith Willoughby, Accreditation Specialist- Maximum Security Unit
Sgt. Latoris Willis, Maximum Security Unit
Ramone Woodall, Training Supervisor- Maximum Security Unit
Joe Page, Warden-Tucker Unit
Fred Campbell, Retired Training Academy Director

In addition, 16 cadets from the two academy classes attended as guests to supplement their lesson plan on ACA standards and accreditation.

Following the exit conference, pictures were taken by the PIO and some snacks and a cake was served to celebrate the occasion.

The chairperson explained the procedures that would follow the audit. The team discussed the compliance levels of the mandatory and non-mandatory standards and reviewed their individual findings with the group.

The chairperson expressed appreciation for the cooperation of everyone concerned and congratulated the facility team for the progress made and encouraged them to continue to strive toward even further professionalism within the correctional field.

It is noteworthy to indicate that this audit was the 7th re-accreditation for the academy.

AMERICAN CORRECTIONAL ASSOCIATION
AND THE
COMMISSION ON ACCREDITATION FOR CORRECTIONS

COMPLIANCE TALLY

Manual Type	Correctional Training Academies, 1 st edition	
Supplement	2016 Standards Supplement	
Facility/Program	Arkansas Correctional Training Academy	
Audit Dates	March 15-16, 2018	
Auditor(s)	Paul S. Hastmann, Chairperson Laura Lafoya, Member	
	MANDATORY	NON-MANDATORY
Number of Standards in Manual	13	96
Number Not Applicable	1	5
Number Applicable	12	91
Number Non-Compliance	0	0
Number in Compliance	12	91
Percentage (%) of Compliance	100%	100%
<ul style="list-style-type: none"> ● Number of Standards <i>minus</i> Number of Not Applicable <i>equals</i> Number Applicable ● Number Applicable <i>minus</i> Number Non-Compliance <i>equals</i> Number Compliance ● Number Compliance <i>divided by</i> Number Applicable <i>equals</i> Percentage of Compliance 		

COMMISSION ON ACCREDITATION FOR CORRECTIONS

Arkansas Correctional Training Academy
England, Arkansas
March 15-16, 2018

Visiting Committee Findings

Mandatory Standards

Not Applicable

Standard # 1-CTA-3D-03

THERE IS DOCUMENTATION THAT THE ACADEMY'S DIETARY ALLOWANCES ARE REVIEWED AT LEAST ANNUALLY BY A QUALIFIED NUTRITIONIST OR DIETICIAN TO ENSURE THAT THEY MEET THE NATIONALLY RECOMMENDED ALLOWANCES FOR BASIC NUTRITION.

FINDINGS:

The academy does not prepare or serve food/meals.

Arkansas Correctional Training Academy
England, Arkansas
March 15-16, 2018

Visiting Committee Findings

Non-Mandatory Standards

Not Applicable

Standard # 1-CTA-1C-04

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE THAT ALL PERSONNEL ARE SELECTED, RETAINED, AND PROMOTED ON THE BASIS OF MERIT AND SPECIFIED QUALIFICATIONS. NEW EMPLOYEES RECEIVE CREDIT FOR THEIR PRIOR TRAINING.

FINDINGS:

The academy personnel are not covered by merit systems, civil service regulations or union contracts.

Standard # 1-CTA-2A-01

THE ACADEMY CONFORMS TO APPLICABLE FEDERAL, STATE, AND/OR LOCAL BUILDING CODES. (RENOVATION, ADDITION, NEW CONSTRUCTION ONLY)

FINDINGS:

The academy is not new construction.

Standard # 1-CTA-3D-01

FOOD SERVICE OPERATIONS ARE MONITORED BY A STAFF MEMBER.

FINDINGS:

The academy does not prepare or serve food/meals.

Standard # 1-CTA-3D-02

THE FOOD SERVICE AREAS ARE INSPECTED AND COMPLY WITH THE LAWS AND REGULATIONS OF THE AUTHORITY HAVING JURISDICTION.

FINDINGS:

The academy does not prepare or serve food/meals.

Standard # 1-CTA-3D-02-1

ALL STAFF, CONTRACTORS, AND INMATE WORKERS WHO WORK IN THE FOOD SERVICE DEPARTMENT ARE TRAINED IN THE USE OF FOOD SERVICE EQUIPMENT AND IN THE SAFETY PROCEDURES TO BE FOLLOWED IN THE FOOD SERVICE DEPARTMENT.

FINDINGS:

The academy does not prepare or serve food/meals.